



VARIANCE/INTERPRETATION APPLICATION TO THE ZONING BOARD OF APPEALS

CITY OF DOWAGIAC

241 S. Front Street P.O. Box 430 Dowagiac, MI 49047
269.782.8427

Guidelines of the zoning variance application process:

- Applicant must complete and submit this application along with a non-refundable application fee to the Building Department. (see "Other Permits, Inspections and Other Fees" schedule for amount)
- The Building Department will place the application on the Zoning Board of Appeals (ZBA) agenda.
- State law requires that the request be published in a local newspaper at least 17 days prior to the scheduled meeting. The ZBA meets the second Tuesday of every month.
- The ZBA will issue approval or denial of said variance or approved with conditions.

I (We), the above-named applicant(s) hereby appeal to the Dowagiac Zoning Board of Appeals in accordance with Article X of Chapter 94, Zoning and Planning of the Dowagiac City Code.

1. **IDENTIFICATION**

Cash Check # _____
(checks payable to City of Dowagiac)

Applicant Name: _____ Telephone # _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Signature: _____

Agent/Representative for Applicant

Mailing Address & Telephone#

2. **THIS APPEAL IS A REQUEST TO** (check appropriate item):

- Grant a variance from strict application of the provisions of the Dowagiac Zoning Code for the reasons hereinafter set forth.
- Appeal interpretation of the Dowagiac Zoning Code by the City Building Inspector/Zoning Administrator.

The granting of the variance requested will not confer on this applicant any special privilege that is denied by this Code to other lands, structures, or buildings in the same district.

3. **PROPERTY LOCATION:** Property Address _____ Lot # _____

Property Tax # 14-160- _____

4. **LEGAL RECORDED DESCRIPTION:** _____

5. **DESCRIBE THE PARTICULAR NATURE OF THE VARIANCE SOUGHT AND/OR INTERPRETATION URGED BY THE APPLICANT** (attach additional sheets if necessary):

6. **VARIANCE REQUEST:** *(To Be Completed Only With Respect To Variance Requests Skip to Item 7. for Interpretation Appeals):*

With regard to the above appeal, I (we) make the following declaration:

A. Special conditions and circumstances DO EXIST, which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district. These conditions and/or circumstances are:

B. To not grant a variance and interpret literally the provisions of the Code would deprive this applicant of the following rights commonly enjoyed by other properties in the same district under the terms of the Code:

C. Granting the variance requested will be in harmony with the general purposes and intent of the Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare because of the following specific fact(s):

D. Sketch of the building and property lines of the subject property and properties immediately adjacent thereto. This diagram includes auxiliary buildings, parking and sign locations if applicable.



7. **INTERPRETATION APPEAL**: *(To Be Completed Only with Regard To Interpretation Appeals):*

The Zoning Code interpretation (made by the Dowagiac Building Inspector/Zoning Administrator) that is appealed as incorrect, and the applicant's basis for the interpretation urged is as follows:

FOR OFFICE USE ONLY

DATE APPLICATION FORM IS SUBMITTED: _____ By: _____

DATE APPLICATION COMPLETED AND FEE RECEIVED: \$ _____ By: _____

DATE TRANSMITTED TO ZONING BOARD OF APPEALS: _____ By: _____

DATE OF PUBLIC HEARING: _____ By: _____

DISPOSITION: _____

JAMES D. BRADFORD, ZONING ADMINISTRATOR